Please return the completed form to

**Bundesanstalt für Landwirtschaft und Ernährung  
Referat 522 – Informationsstelle Bio-Siegel  
53168 Bonn  
Germany**

**Notification of products bearing the Bio-Siegel label**

**A | Contact details and type of business**

|  |  |  |
| --- | --- | --- |
| Company | | Customer number in database |
|  | |  |
| Contact | Telephone | Fax |
|  |  |  |
| Street name und house number | | PO Box |
|  | |  |
| Postcode and city | | Country or federal state |
|  | |  |
| E-mail address | Website | |
|  |  | |
| Type of business | | |
| Processor  Trade  Producer  Producer organisation | | |

**B | Information regarding products bearing the Bio-Siegel label**

|  |  |  |  |
| --- | --- | --- | --- |
| Product designation / EAN No., if available | Content/ quantity | Inspection body number on the product | Start of use of the  Bio-Siegel (month/year) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**In case of more than three products, please use a separate sheet.   
Please send this form to** [**bio-siegel@ble.de**](mailto:bio-siegel@ble.de) **by e-mail and include the respective sample labels bearing the Bio-Siegel. If you choose to send them by mail, please attach the sample labels glued to a DIN-A4 sheet.**

**C | Signature**

**We hereby certify the accuracy of the above data.**

|  |  |
| --- | --- |
| Place and date | Signature and company stamp |
|  |  |

**We agree to our address and information regarding our products which bear the Bio-Siegel being published or passed on for editorial purposes, for publication in a consumer database or for the purpose of referring interested parties to respective products.**

|  |  |
| --- | --- |
| Place and date | Signature and company stamp |
|  |  |
|  |  |

**Privacy notices**

Information requirements in connection with the collection of personal data in accordance with Article 13 of the Basic Data Protection Ordinance (DSGVO) by Unit 522 of the Federal Office for Agriculture and Food (BLE).

In order to fulfil our legal obligations, we process personal data you provided. To inform you about data processing and about your rights and to comply with our information obligations, we inform you about the following circumstances:

**Contact details of responsible parties**

Bundesanstalt für Landwirtschaft und Ernährung (BLE)

Referat 522/ Zulassung, Meldungen Ökologischer Landbau

Deichmanns Aue 29

53179 Bonn

Germany

**Contact details of the data protection officer of the Bundesanstalt für Landwirtschaft und Ernährung (BLE)**

The official BLE data protection officer can be contacted at the following e-mail address, [datenschutz@ble.de](mailto:datenschutz@ble.de), or the following telephone number: 0228/6845-3340.

**Purpose and legal basis for personal data being processed**

The data is used to register companies and products in a database. Companies wishing to use the German *Bio-Siegel* to label their products must report this to the Bio-Siegel Informationsstelle of Unit 522. Data regarding the contact person, e-mail address and telephone number are recorded and stored. The BLE does this on the basis of the law on the introduction and use of a label for organic products [Öko-Kennzeichengesetz – ÖkoKennzG] (cf. § 2 Authorisations) and the Ordinance on the Design and Use of the Eco-label [Öko-Kennzeichenverordnung – ÖkoKennzV], (cf. § 3 Obligation to notify).

**Recipients or categories of recipients of the personal data**

The data is used for processing in Unit 522 of the BLE exclusively.

**Storage period**

The administration is required to properly store the data regarding the notification of products bearing the Bio-Siegel. In this case, the Guideline for Registries, providing for the processing and administration of documents in Federal Ministries (RegR), published by the BMI pursuant to a decision of the Federal Cabinet of 11 July 2001, must be observed. The storage period for application forms with the above purpose was set at 10 years.

**The following rights exist for affected parties**

* Right of access under Article 15 DSGVO and § 34 BDSG
* Right to correction under Article 16 DSGVO
* Right to deletion under Article 17 DSGVO und § 35 BDSG
* Right to limitation of processing under Article 18 DSGVO und § 35 BDSG
* Right to data portability under Article 20 DSGVO
* Right of objection under Article 21 DSGVO and § 36 BDSG

**Right of appeal to a supervisory authority**

There is a right of appeal with the

Federal Commissioner for Data Protection and Freedom of Information at

Husarenstrasse 30

53117 Bonn

Germany